

Monarch Bar and lounge

Private Party Rental Agreement

Date: _____

Set up time: _____ Starting Time: _____ Ending time: _____

Client: _____ Tell: _____

Occasion: _____

Private party fee: \$500 (Non-refundable) will be due when booking your date. This fee will not be credited toward your balance on the date of your party.

Minimum spending: _____

Minimum spending means the amount that you, "The Client," as the party's host, agree to spend during your party. You and your guests can pay for the minimum spending by food and beverage purchases. The total amount of purchases must be equal to or more than the minimum spending. The remaining balance will be charged to your credit card. The minimum spending excludes taxes, service charges, and gratuity. 21% gratuity is added to the total for all private parties. All credit card payments are subject to a 4% processing fee.

Property damage: The client will be responsible for any damages caused by the client or their guests during the event. All the damages will be charged to the client's credit card.

Unpaid bills: The client will be responsible for paying for all the outstanding charges or chargebacks that may be caused by the guests' credit cards, which are declined.

Credit Card Info:

Name on the card: _____

CC Number: _____ Expiration Date: _____ Sec. Code: _____

Billing Address: _____

Client Signature: _____ Date: _____